



2019 MINUTES

St Catherine's – P&F Meeting

May 8, 2019

Meeting Opened at: 5pm

St Catherine's P&F Prayer: Heavenly Father, Give us strength to make the decisions that benefit our children, families and staff of St Catherine's. May we nurture our love and respect for each other through our actions and our prayers. Amen.

In attendance

Kevin Browning, Sarina Newman, Bronwyn Philipp, Stacey Odwazny and Melissa Musgrove

Apologies

Jo Riley and Jackie Manser

Correspondence

In Vision Portraits Fundraising Brochure

Australian Fundraising Brochure

Out Vision Portraits to Fundraising Team

Australian Fundraising Brochure to Fundraising Team

Approval of Minutes

The minutes were read from the March 20, 2019, meeting and approved by Sarina Newman and seconded by Melissa Musgrove.

Committee Reports

1. Principal's Report

As Attached

2. Teacher's Report

As per Principal's Report

3. Treasurer's Report

As Attached

Treasurer position has been filled by Stacey Odwazny.

Moved: Sarina Newman

Seconded: Melissa Musgrove

Thank you to Jo Riley for your time and commitment as Acting Treasurer.

4. P&F Rep to the Board

No report

5. Fundraising

Social Trivia Night

- SFX is booked as the venue for the night
- Trivia has been booked
- DJ Matt Brown to confirm if available for the night

5.1 Book Club

\$484.00 with \$99.50 in rewards for the school.

5.2 School Banking

\$247.50 incoming – quarter.

We would like to thank Diana Ebrahim for her time and assistance in School Banking.

6. Meal Bank

No meals needed.

General Business

A Word from the President (Sarina Newman)

Sarina would like to thank everyone for their time and assistance thus far.

Discussed Time Management.

Communication (Sarina Newman)

All Skoolbag P&F push notifications to be sent to Sarina who will advise Kevin and Office Staff.

P&F Facebook Page (Sarina Newman)

Kevin to advise back on appropriate procedures from the Diocese of Sale in regards to Media/Communications policies.

Treasurer Position (Sarina Newman)

As moved above.

School Fair (Sarina Newman)

The school fair has been cancelled for March 2020, due to construction works.

Mother's Day (Sarina Newman)

Tea, Coffee and Biscuits to be provided to our Mother's Day Volunteers.

Moved: Sarina Newman Seconded: Melissa Musgrove

Social Night (Sarina Newman)

Trivia Night – Confirmed – July 27th

- Theme: 80's theme.
- Flyer is to go out to families shortly.
- Donations to be requested from families/businesses for the raffle on the night.

Moved: Stacey Odwazny

Seconded: Melissa Musgrove

Meeting Closed – 6:30pm

Next Meeting

June 19th, 2019